

Annexure-1: Application Form

1. Instructions:

- 1.1. Applicants may go through the Guidelines carefully before filling up the details in the Application.
- 1.2. The Application shall be signed by duly authorized signatory of Applicant.
- 1.3. Applicants are advised to follow the format provided in this Application form for submitting their applications. Applicants are required to provide information and enclose all supporting documents as detailed.
- 1.4. All Applications will be submitted online to the Project Management Agency (PMA) selected under the Scheme.
- 1.5. The applicant shall submit unconditional Application without any restriction, limitation or rider.
- 1.6. The Application submitted by the applicant shall be subject to the provision of Scheme Guidelines and the related notifications.
- 1.7. Application has been divided into the following sections
 - i. Applicant Details
 - ii. Proposal
 - iii. Application Fee Details

2. Section I – Applicant Details

- 2.1. Name of Applicant
- 2.2. Constitution of business – Proprietorship Firm or Partnership Firm or Limited Liability Partnership (LLP) or a Company registered in India or co-operative or MSME.
- 2.3. Business Details: Address, phone, email, PAN, nature of current business, turnover, net worth, experience etc.
- 2.4. Brief profile of Promoter, Chairman, Chief Executive Officer and other CXO level officers, as the case maybe.
- 2.5. *Documents to be furnished:*
 - i. Copy of the memorandum and articles of association or equivalent registration document, Partnership Deed, and any equivalent document. Shareholding pattern, share of the partners as the case may be.
 - ii. Self-certified copies of Annual Reports including Annual Financial Reports along with schedules, audited and complete Balance Sheet, for 3 years. Most recent reports are to be provided.
 - iii. Profit before Tax (PBT) and Profit after Tax (PAT) – (last 3 years)
 - iv. Self-certified copies of PAN, GST Certificate for applicant,



- v. Self-certified copies of brief profile of Chairman, CEO, CXOs, Promoter and Key Managerial Persons along with their PAN / DIN
- vi. Key Personnel Details: Contact details of three senior employees of Applicant. Details would include Name, Designation, Address, phone, email.
- vii. Udyami Registration Certificate by MSME Applicants.
- viii. Self Certification on % of Millet Content in the Products applied for.
- ix. FSSAI License for eligible products applied for
- x. Front and Back Photographs of each of the Millet Products applied for, displaying the % of millet contents in the product.
- xi. Certificate from Statutory Auditor or Independent Chartered Accountant, whichever is applicable, on the Sales, Domestic Sales, Export Sales of all food products and Sales, Domestic Sales, Export Sales of eligible food products.
- xii. Applicant, in its Application form, shall provide quantity and unit of measurement of millets/millet flour procured during FY 2020-21

2.6. Credit History:

- i. Applicant to provide Commercial CIBIL of Applicant Entity/ CIBIL of MD and / CEO.
- ii. External Credit Ratings (year, agency, rating assigned) (if applicable).

3. Section II – Project Proposal

3.1. Sales (Domestic + Exports) of Food products and eligible food products for 2018-19 to 2020-21

Sales (INR crore)		2018-19	2019-20	2020-21			
Sales of All Food Products							
Domestic (A)							
Export (B)							
Total sale of All Food Product (A+B)*							
*Total Food Sales given above should be matching with the Profit & Loss A/c.							
Sales of eligible food products	% of Millet Content	2018-19		2019-20		2020-21	
		Domestic Sales	Export Sales	Domestic Sales	Export Sales	Domestic Sales	Export Sales
Product Name							
1							
2...							
Total Sales of eligible food Products							

3.2. Baseline and Projected (Domestic and Export) Sales of eligible food products for 2020-21(actual), 2021-22(estimated), 2022-23 to 2026-27 (Projection) to be indicated for **each product** as under:

Product Category	Product Name	Percent of millet content in the product	HSN Code	Particular	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27
				Export Sales							
				Domestic Sales							
				Total							

3.3. Certificate from Statutory Auditor or Independent Chartered Accountant, whichever is applicable, on the Sales of all food products, eligible food products, both in domestic and export market, for the year FY 18-19 to 20-21 in the case of Large entity. For MSME similar certification to be submitted for FY 20-21.

3.4. Manufacturing facility/ies of the Applicant separately:

Address:

Products:

Annual Capacity:

3.5. Manufacturing facility of the Contract Manufacturer/s separately

Address:

Products

Annual Capacity

3.6 Projection of Employment generated/to be generated:

Cumulative Employment Generated (Attributable to products covered under Appendix-A)		
Year	For the year	Cumulative
2020-21		
2021-22		
2022-23		
2023-24		
2024-25		
2025-26		
2026-27		

3.2. Programme Implementation Plan (PIP) for eligible product: The Applicant is required to submit a plan indicating the following:

- i. Broad plan to achieve the Sales projected in the Application.

- ii. Manufacturing Capacity: Utilization of the existing Capacity, creation of new Capacity location-wise & output of products
- iii. New technology to be used in Manufacturing
- iv. Arrangement with the Subsidiaries/ Contract Manufacturers/ Member Unions

4. Section III –Application Fee Details

4.1. Proof of the Application Fee submission.

Date

Signature

(Name & designation with address) Director / CEO / MD

