

**APPLICATION FORM**  
**NATIONAL CRECHE FUND**

1. Name and address of organisation :
2. Nature of the organisation :
3. Date of establishment of the organisation :
4. Brief history and a brief account of the activities of the organisation since its inception :
5. Whether the organisation is registered under any law For the time being in force? If so, the details thereof.
6. Whether the organisation is of a National / State / District level:
7. Whether the organisation is in receipt of organisational assistance from the Department of Women and Child Development or the Ministry of Welfare of the Govt of India? If so, details thereof.
8. Whether the organisation is in receipt of assistance from the Central Govt for any programme? If so, details thereof.
9. Whether the organisation is in receipt of assistance from the State Govt for any programme? If so, details thereof including amount, year, and purpose separately for each grant.
10. Whether the organisation receives grants from the Central State Social Welfare Board? If so, details thereof including amount, year, and purpose separately for each grant.
11. Whether the organisation receives grant in cash or kind from any other organisation in India or in a foreign country? If so, details thereof
12. Details of the proposal for which assistance is sought from the Creche Fund.

13. The expertise/ experience that the organisation has in planning and implementing such programmes / services :
14. Amount of grant sought from National Creche Fund :
15. Attested copies of documents / statements to be attached with the application
  - i) Registration Certificate .
  - ii) Constitution of the organisation, articles of memorandum, and aims and objectives
  - iii) Annual reports of last two years (a separate report for each year). This report should briefly describe each programme undertaken and the physical targets achieved for each. The location of the projects / activities should also be mentioned.
  - iv) List of present members /office bearers of the Board of Management / Executive Committee, date on which it was constituted present tenure (give dates)
  - v) Staff of the organisation (give name , scale of pay, present emoluments)
  - vi) Audited statement of accounts of the entire organisation;
    - a) Balance sheet,
    - b) Income and expenditure account
    - c) Receipt and payment account certified by a Chartered Accountant or a Govt Auditor. The statements should be furnished for the last two years.
  - vii) Any other papers the organisation would like to attach

Withholding of any information or furnishing incorrect information can lead to cancellation of sanction recovery of grant and / or other action under the law.

Place \_\_\_\_\_ Signature of Secretary of the organisation

Date \_\_\_\_\_ Name \_\_\_\_\_

### **Eligibility Conditions :**

The State Govt. , Voluntary Organisations, Mahila Mandals with a known record of service in the field of child welfare and registered under the Societies Registration Act, 1860 (21 of 1860) or registered as a Public Trust at least for the last two years are eligible for applying for financial assistance from the fund.

### **Procedure for applying:**

Proposal in the prescribed application should be sent through the State Government to

**Member Secretary**

**National Creche Fund**

**Department of Women and Child development**

**1<sup>st</sup> Floor, Jeevandeep Building, Sansad Marg**

**New Delhi – 110 001.**