

ANDHRA PRADESH CAPITAL REGION DEVELOPMENT AUTHORITY

BUILDING COMPLETION NOTICE

Ref:	Building Permit / Proceedings No		Date			yyyy
	Building Commencement Notice submitted by the Applicant			Date		
	Building Completion Notice submitted by the Applicant			Date		
	FILE No.					
<p>I/ We hereby give notice that the erection of the building / erection of works have been completed as per Sanctioned Building Plan. The work has been completed to my/our best satisfaction. The workmanship and all the materials (type and grade) have been used strictly in accordance with general and detailed specifications. No provisions of the Building Bye-Laws/Rules, conditions prescribed or orders issued thereunder have been transgressed in the course of the work. I/We hereby enclose the plan of the building completed in all aspects. The land is fit for which it has been developed or redeveloped and the building is fit for use for which it has been erected, re-erected or altered, constructed and enlarged. The necessary occupancy certificate may be issued. Any subsequent changes from Completion Drawings will be the responsibility of the owner(s).</p>						
A	NAME OF THE OWNER / DEVELOPER					
B	LOCATION OF THE PROPOSED SITE					
1	Plot No.					
2	Sanctioned Layout No. / LRS No.					
3	Survey No.	Village				
4	Premises / Door No.					
5	Road/ Street					
6	Ward No.	Block No.				
7	Locality					
8	Circle	Division				
9	City/ Town	District				
C	DETAILS OF THE COMPLETED BUILDING					
1	Building Permit / Proceedings No.		Date			
2	a	Due date for completion of the building		Date		
	b	Date on which completion notice submitted		Date		
	c	Whether it is completed within the stipulated time		Yes		No
	d	If No, the Fine collected (Rs)				
3	Site Area (m²)	As per Documents	As per submitted Plan	Road Widening Area	Net Area	
4	No. of Floors		Cellar	Stilt	Ground	Upper floors
	a	As per Sanctioned Plan				
	b	As per Completed Building Plan				
5	Use of the Building					
	a	As per Sanctioned Plan				
	b	As per Completed Building Plan				
6	Floor Area (m²)					
	a	As per Sanctioned Plan				
	b	As per Completed Building Plan				
7	Parking Area (m²)					
	a	As per Sanctioned Plan				
	b	As per Completed Building Plan				
8	Setbacks(m)		Front	Rear	Side I	Side II
	a	As per Sanctioned Plan				
	b	As per Completed Building Plan				
	c	Extent of deviation in %				
	d	Fine Paid (Rs)				
9	Height (m)		As per Sanctioned Plan		As per Completed Building Plan	

To,
The Commissioner,
APCRDA, Vijayawada

D DETAILS OF OWNER / DEVELOPER / LICENCED TECHNICAL PERSONNEL			
Sl. No.	Name	Licence No.	Signature
1 Owner / Owners / Lessee / Authorized Agent		
2 Builder / Developer		
3 Architect/ Engineer/ Surveyor		
4 Structural Engineer		

Enclosures:

1. Copy of the Sanctioned Plan
2. Copy of the Building Permit Order
3. Copy of the Completed Building Plan showing the changes if any to Approved Building Plan along with a statement of deviations.
4. Photographs of constructed building showing setbacks on four sides, elevation and roof level
5. Land value certificate issued by the Revenue Department (If deviations are made to Sanctioned Plan)

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BUILDING COMMENCEMENT NOTICE						
<i>(To be submitted by Owner/Builder/Developer)</i>						
To						
The Commissioner,						
Ref:	Building Permit / Proceedings No		Date	dd	mm	yyyy
	FILE No.					
Sir / Madam,						
I/We hereby give notice that the work of the construction will be commenced on (Date) as per the details						
A	NAME OF THE APPLICANT					
B LOCATION OF THE PROPOSED SITE						
1	Plot No.					
2	Sanctioned Layout No. / LRS No.					
3	Survey No.		Village			
4	Premises / Door No.					
5	Ward No.		Block No.			
6	Road/ Street					
7	Locality					
8	Circle		Division			
9	City/ Town		District			
C DETAILS OF THE SANCTIONED PLAN						
1	Building Permit / Proceedings No				Date	
2	Site Area (m ²)	As per Documents	As per submitted Plan	Road Widening Area	Net Area	
3	Floors as per Sanctioned Plan	Cellar	Stilt	Ground	Upper Floors	
4	Number					
5	Use					
6	Floor Area (m ²)					
7	Parking Area (m ²)					
8	Setbacks (m)	Front	Rear	Side I	Side II	
9	Height (m)					
D DETAILS OF OWNER / DEVELOPER / LICENCED TECHNICAL PERSONNEL						
Sl. No.	Name		Licence No.		Signature	
1					
2					
3					
4					