

**GOVERNMENT OF MEGHALAYA**  
**APPLICATION FORM FOR PERMANENT RESIDENCE CERTIFICATE**  
**FOR HIGHER EDUCATION& TRAINING ONLY**  
**UNDER eDISTRICT MMP FOR FC/PFC/CSC etc.**  
(Please use CAPITAL letters to fill in the application form)



**A. Applicant Details:**

1. Name of the Office to whom application is made: \_\_\_\_\_

2. Applicant's Name in Full: \* \_\_\_\_\_ (Shri/ Smti/Kumari)

(First Name)	(Middle Name)	(Last Name)

3. Alias (if any) : \_\_\_\_\_

4. Gender \*:  Male  Female  Others

5. Previous Name (if changed) : \_\_\_\_\_

6. Nationality \*: \_\_\_\_\_ 7. Religion \*: \_\_\_\_\_

8. Date of Birth \*:         (dd/mm/yyyy)

9. Place of Birth : \_\_\_\_\_ 10. E-mail (if Any) : \_\_\_\_\_

11. Aadhaar Number : \_\_\_\_\_ 12. Epic No. : \_\_\_\_\_

13. Mobile No. \*: \_\_\_\_\_

14. Date from which applicant is residing in State/District \*:         (dd/mm/yyyy)

15. Highest Educational Qualification with name of the Institution: \_\_\_\_\_

16. Whether staying in Rented House \*  Yes  No

16.b. Name of House Owner : \_\_\_\_\_

17. Present Occupation: \*  Student  Govt. Servant  Non. Govt. Servant  Business  unemployed  
(If Govt. Servant or non-Govt. Servant) Name of Organization\* \_\_\_\_\_ Designation\* \_\_\_\_\_ Place of Posting\* \_\_\_\_\_

18. Are either of your Parents a government servant?\*:  Yes  No

19. Community the Applicant belongs to? \* :  SC  ST  OBC  General

19.a Name of Community(if SC/ST/OBC)\* \_\_\_\_\_

**B. Present Address:**

20. State \*: \_\_\_\_\_ 21. District \*: \_\_\_\_\_

22. Village/ Town\*: \_\_\_\_\_ 23. Locality \*: \_\_\_\_\_

24. Sub-Locality : \_\_\_\_\_ 25. Nearest Landmark: \_\_\_\_\_

26. Post Office\*: \_\_\_\_\_ 27. Police Station/ Outpost \*: \_\_\_\_\_

**C. Permanent Address:** Same as above  Yes

28. State \*: \_\_\_\_\_ 29. District \*: \_\_\_\_\_

30. Village/ Town\*: \_\_\_\_\_ 31. Locality \*: \_\_\_\_\_

32. Sub-Locality: \_\_\_\_\_ 33. Nearest Landmark: \_\_\_\_\_

34. Post Office: \_\_\_\_\_ 35. Police Station/Outpost \*: \_\_\_\_\_

**D. Parents /Guardian Details:**

36. Father's Name in Full \*: \_\_\_\_\_

37. Father's Occupation \_\_\_\_\_

38. Father's Nationality \*: \_\_\_\_\_

39. How did your father acquires citizenship? :  Birth  Naturalization  Registration

40. Father's Place of Birth(Full Address): \_\_\_\_\_

41. Mother's Name in Full \*: \_\_\_\_\_

42. Mother's Occupation \_\_\_\_\_

43. Mother's Nationality \*: \_\_\_\_\_

44. How did your mother acquires citizenship? :  Birth  Naturalization  Registration

45. Mother's Place of Birth(Full Address): \_\_\_\_\_

46. Guardian's Name in Full(Shri/Smti/Mr./Mrs/Dr.): \_\_\_\_\_

47. Self/Father's/Mother's/Guardian EPIC No.\*: \_\_\_\_\_

48. Location of landed property(ies) outside the District/State(if any):  
\_\_\_\_\_

49. Location and landed address of landed property(ies) owned in the District(if any):  
\_\_\_\_\_

**E. Details for PRC – Higher Education and Training:**

50. Name of the Institution presently studying in \*: \_\_\_\_\_

51. Class presently studying in \*: \_\_\_\_\_

52. How did you acquire Indian Citizenship:  Birth  Naturalization  Registration

53. Name of the Institution(s) studied for the last 12 years:

Name of the Institution	Date of Entry	Date of leaving

**F. Declaration:**

This is to certify that the information furnished as above are true to the best of my knowledge and belief and the applicant would be liable for prosecution if found otherwise.

Date:

Place:

Signature of the Applicant

**For Office Use:** Checks before accepting the application. 1. All mandatory fields are filled in properly  
2. Signature of applicant & date of submission is mentioned

Verified & Accepted by:

Date:

Signature of Receiving Assistant

CSC/PFC Token No:

**Mandatory Enclosures for-Permanent Resident Certificate for Higher Education & Training Only**

1. Coloured Passport Size photographs
2. Birth Certificate/SSLC Admit Card
3. Any One of Residential Proof (Ration Card/Land Documents/EPIC/Electricity Bill/Telephone Bill/Any Government Certificate)
4. Certificate of all institutions in Meghalaya where studied in
5. Supporting documents why Permanent Resident Certificate is required
6. Certificate from Appointing/Controlling Officer (Applicable only for those applicants whose either parent is a Government Servant. It has to be submitted in below format)
7. Either of Father's /Mother's /Guardian's /Applicant EPIC No. EPIC No is Mandatory

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**(For Applicants whose either parents is Government Employee)  
FORMAT OF CERTIFICATE FROM THE APPOINTING /CONTROLLING OFFICER  
To Whom it may Concern**

No:

Date

This is to certify that shri/smti \_\_\_\_\_ aged \_\_\_\_ years, son/daughter of \_\_\_\_\_ is a regular employee of this Department/Directorate/Office since \_\_\_\_\_.

He/She is working as \_\_\_\_\_ which is a sanctioned post.

Date:

Name:

Place:

Designation:

Seal:

Mobile No:

**GOVERNMENT OF MEGHALAYA**  
**Acknowledgement Receipt from PFC/CSC Operator in eDISTRICT MMP**

Service Applied for: Certificate for Permanent Resident Certificate for Higher Education & Training only

Name of Applicant:

CSC/PFC Token No:

CSC/PFC Location:

Signature of Receiving Person

Date of form submission