

## Tamil Nadu Fire and Rescue Services

### ANNEXURE-I

(To be submitted to the Inspection Team at the time of their visit)

|           |  |  |
|-----------|--|--|
| <b>1.</b> | <b>Name of the Building and Address</b>                            |  |
|           | <b>a. Plot Area</b>  |  |
|           | <b>b. Total No. of floors with floor area<br/>Total Floor Area</b> |  |
|           | <b>i. Basement</b>   |  |
|           | <b>ii Ground Floor</b>   |  |
|           | <b>iii Mezzanine, I</b>  |  |
|           | <b>iv Floors</b>   |  |
|           | <b>c. Height of the building (in meters)</b>                       |  |
|           | <b>d. Entrance (width)</b>   |  |
|           | <b>e. Approach road (width)</b>                                    |  |
| <b>2.</b> | <b>Occupancy / Use</b>   |  |
| <b>3.</b> | <b>Parking areas</b>   |  |
| <b>4.</b> | <b>Exposure hazard</b>   |  |

|            |   |  |
|------------|---|--|
| <b>5.</b>  | <b>Fire resistance of construction materials</b>  |  |
|            | <b>a. Self-closing fire / smoke check doors</b>   |  |
|            | <b>b. Partions</b>  |  |
|            | <b>c. False Ceiling</b>   |  |
|            | <b>d. Lining for air-conditioning ducts</b>   |  |
|            | <b>e. Insulation for air-conditioning ducts</b>   |  |
|            | <b>f. Paneling</b>  |  |
|            | <b>g. Surface finishes</b>  |  |
|            | <b>h. Enclosures for panels for electrical switches, shafts etc., and access doors to such enclosures</b> |  |
| <b>6.</b>  | <b>Compartmentation</b>   |  |
| <b>7.</b>  | <b>Ventilation</b>  |  |
| <b>8.</b>  | <b>Means of entry</b>   |  |
| <b>9.</b>  | <b>Means of escape</b>  |  |
| <b>10.</b> | <b>Electric Installations</b>   |  |
| <b>11.</b> | <b>Alternate lighting arrangements</b>  |  |
| <b>12.</b> | <b>Rooms air-conditioners</b>   |  |
| <b>13.</b> | <b>Drainage</b>   |  |

|     |  |  |
|-----|--|--|
| 14. | <b>Lighting protections</b>  |  |
| 15. | <b>Fire protection &amp; alarm system</b>  |  |
| 16. | <b>Water supply (well, bore pumps, water mains etc.)</b>                         |  |
| 17. | <b>Fire pumps (Total Nos.)</b>   |  |
| 18. | <b>Wetriser down comer &amp; Hydrant system &amp; automatic sprinkler system</b> |  |
| 19. | <b>Hose reel &amp; Hose box</b>  |  |
| 20. | <b>Portable fire extinguishers</b>   |  |
| 21. | <b>Fire lift with separate generator</b>   |  |
| 22. | <b>Storage of Diesel / Oil / LPG</b>   |  |
| 23. | <b>Communication System</b>  |  |
|     | <b>a. Public Address System</b>  |  |
|     | <b>b. Inter-communication system</b>   |  |
|     | <b>c. Illuminated signs</b>  |  |
| 24. | <b>Maintenance of fire protection installation equipments (by whom)</b>          |  |
| 25. | <b>Fire fighting training to staff</b>   |  |
| 26. | <b>Details of licences issued</b>  |  |

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**ANNEXURE-II**

**(To be submitted to the Inspection Team at the time of their visit)**

|           |   |  |  |
|-----------|---|--|--|
| <b>1.</b> | <b>Description of the Building &amp; Address</b>  |  |  |
|           | <b>a.</b>   | <b>No. of floors with each floor in sq. mts</b>  |  |
|           | <b>b(i)</b>   | <b>No. of staircase with width of each staircase</b>   |  |
|           | <b>b(ii)</b>  | <b>No. of lifts and capacity of each, availability of service staircase, service lift etc. should be mentioned</b> |  |
|           | <b>c.</b>   | <b>No. of rooms and halls at each floor along with the nature of occupancy</b>                                     |  |
|           | <b>d.</b>   | <b>Canteen details if any</b>  |  |
| <b>2.</b> | <b>Total occupancy</b>  |  |  |
| <b>3.</b> | <b>No. of HP machineries installed</b>  |  |  |
| <b>4.</b> | <b>Details of Generator, if any, provided</b>   |  |  |
|           | <b>a.</b>   | <b>H.P / K.V of generator</b>  |  |
|           | <b>b.</b>   | <b>Quantity of diesel, furnace oil stored</b>  |  |
|           | <b>c.</b>   | <b>Whether proper licence obtained for such storage</b>  |  |
| <b>5.</b> | <b>Nature of Air-Conditioner system in the premises</b>   |  |  |
| <b>6.</b> | <b>Extent of site and set back around the building on all four directions ( to be specified separately)</b> |  |  |
| <b>7.</b> | <b>Whether automatic fire detectors / fire alarms installed</b>   |  |  |

|            |   |  |
|------------|---|--|
| <b>8.</b>  | <b>No. of fire lifts available and their location</b>   |  |
| <b>9.</b>  | <b>Whether alternative power supply is available for fire lifts, emergency lights and pumps of wetriser (their rated capacity)</b>                    |  |
| <b>10.</b> | <b>Whether fire safety officer is available round the clock and if so, whether his subordinates are trained by the local fire services</b>            |  |
| <b>11.</b> | <b>Whether fire drill has been conducted and joint evacuation drill has been conducted by the security officer and the local fire service officer</b> |  |
| <b>12.</b> | <b>Details of present inspections to comply table 3 in part IV of NBC of India 1983</b>   |  |
|            | <b>a. Wetriser</b>  |  |
|            | <b>b. Hose reel</b>   |  |
|            | <b>c. Details of hoses</b>  |  |
|            | <b>d. Extinguishers - their nos. and capacity</b>   |  |
|            | <b>e. Hydrants</b>  |  |
|            | <b>f. Sprinklers</b>  |  |
|            | <b>g. Water supply details such as underground tank and / or terrace tank</b>   |  |
|            | <b>h. Fire buckets with stand</b>   |  |
| <b>13</b>  | <b>Whether copy of the approved plan of the building is enclosed</b>  |  |

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